



April 12, 2021

Dear OTCC Member,

Each year the Ontario Turtle Conservation Centre (“OTCC” or the “Centre”) holds a meeting of our members to update them on the Centre’s successes, challenges and activities in the past year, as well as on plans for the coming year. Please join us for this purpose, at our annual general meeting on Thursday, May 27, 2021 from 7:00 pm to 8:00 pm. The meeting will be held via Video Conference, due to mandated meeting restrictions, as a result of the current Covid-19 pandemic. Details of the conference call will be sent on or before the day of the AGM.

At our meeting, our Executive and Medical Director, Dr. Sue Carstairs, will provide an overview of our valuable work for turtles over the past year. Following her report, we will proceed with the formal business described in the attached materials.

Thanks to you, our last year has been a success, despite the challenges presented by Covid-19. We would like to thank all of our members, volunteers, donors and the community for the tremendous support we received in 2020. Despite the restrictions that the current pandemic necessitates, we hope that you will join us for this meeting.

Please read the material enclosed in advance of the meeting as it provides background information that will help you exercise your right as a member to vote. Whether or not you attend the meeting, we would encourage you to vote. Instructions on how to vote if you can’t attend the meeting are found in the attached material and the enclosed form of proxy. If you are able to attend the meeting, there will be an opportunity to ask questions, as well as to meet your fellow members, our Board of Directors and our Executive and Medical Director.

We look forward to hearing from you directly and hope that you will be able to participate. For your convenience, you can purchase or renew your membership online at www.ontarioturtle.ca . You can let us know in advance if you plan to attend the meeting by leaving a message at (705) 741-5000 or by emailing us at info@ontarioturtle.ca .

We look forward to seeing you so we can share with you our successes and challenges from the past year and tell you about our plans for the exciting year ahead.

Sincerely,

A handwritten signature in cursive script that reads "Sue Carstairs".

Sue Carstairs

Executive and Medical Director

Notice of Annual Meeting

of

Members of the Ontario Turtle Conservation Centre

Date:	May 27, 2021
Place:	Via Video Conference – with instructions to be sent to members on or before the day of the meeting. Due to the Covid-19 pandemic, and resultant mandated restrictions on meetings, we will not be able to meet in person at the Centre.
Time:	7:00 p.m. (EST)

Purposes of the meeting:

1. to receive the financial statements for the year ended December 31, 2020, and the auditor's report thereon;
2. to elect directors;
3. to appoint the auditor; and
4. to transact such other business properly brought before the meeting.

If you cannot attend, please vote using the enclosed form of proxy. This proxy must be received before May 26, 2021.

Peterborough, April 12, 2020

By order of the Board



Sue Carstairs
Executive and Medical Director

DESCRIPTION OF BUSINESS TO BE CONDUCTED AT THE MEETING

Financial Statements

Financial information about OTCC is included in its audited consolidated financial statements for the year ended December 31, 2020. Copies of the financial statements of OTCC will be available to members at the meeting. Upon request, members may receive a copy of these audited financial statements. The annual financial statements and the auditor's report on them will be placed before the members at the meeting.

Election of Directors

The nominees proposed for election as directors are currently directors or officers of OTCC. All nominees have established their eligibility and willingness to serve as directors. Each director will be elected to hold office until the close of the next annual meeting.

Unless otherwise instructed, the persons designated in the form of proxy intend to vote **FOR** the nominees listed below. If, for any reason at the time of the meeting, any of the nominees are unable to serve, and unless otherwise specified, the persons designated in the form of proxy may vote in their discretion for any substitute nominee or nominees.

The table below provides information on the nominees proposed for election as directors, including their present principal occupation and municipality of residence.

<u>Name</u>	<u>Principal Occupation</u>	<u>Municipality of Residence</u>
Mandy St. Germaine	Director of Client Success, OneSmartWorld	Collingwood, ON
Julia Phillips	Species at Risk Ecologist at Rouge National Urban Park	Bowmanville, ON
Colin Cassin	Program and Policy analyst with the Invasive Species Centre	Peterborough, ON
Julia Carr-Wilson	Senior Risk and Regulatory Compliance Associate with the Kawartha Credit Union	Peterborough, ON

Our directors do not receive any remuneration for acting in that capacity.

Appointment of Auditor

It is proposed that the firm of Grant Thornton LLP be appointed as auditor of OTCC. The persons named in the enclosed form of proxy intend to vote **FOR** the reappointment of Grant Thornton LLP as auditor until the next meeting of members at which an auditor is appointed.